

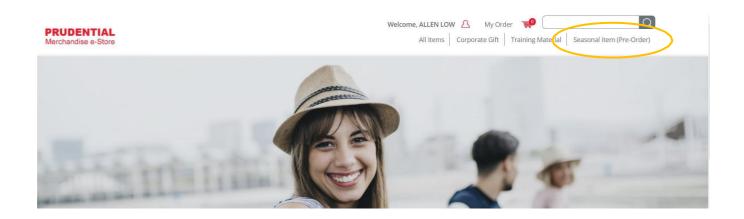
How to Place Order for Ang Pow Packet 2021

by Olympia Diary (M) Sdn Bhd



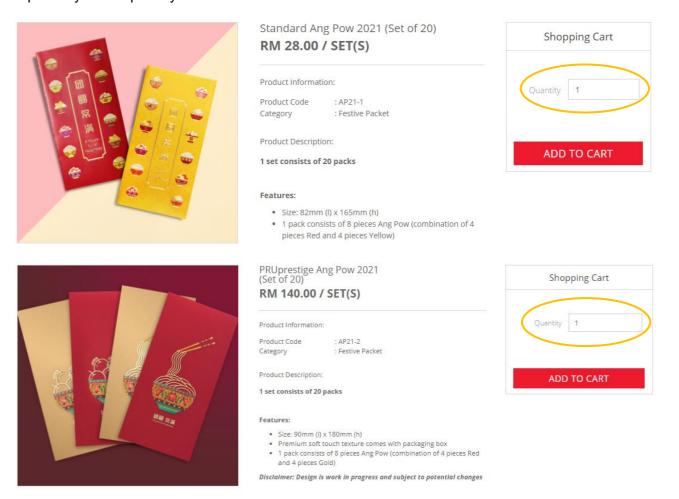
Step 1. Refer to system <u>User Guide for Agent</u> for registration.

Step 2. After you have registered and login to home page, click on "Seasonal Item (Pre-Order)".



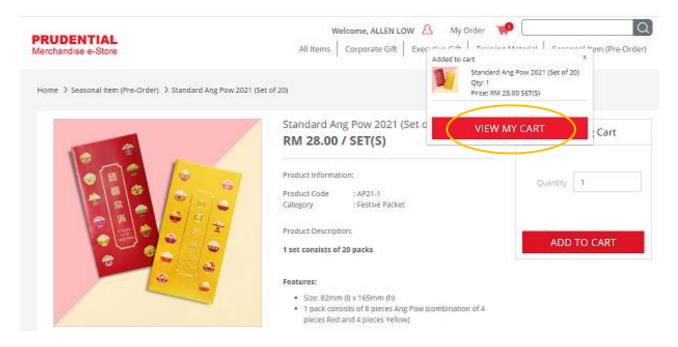
Note: User is unable to combine the order for item(s) from Corporate Gift/Executive Gift/Training Material category together with "Seasonal Item (Pre-Order)" category because the item(s) from "Seasonal Item (Pre-Order)" category carry different delivery date.

Step 3. Key in the quantity and click "ADD TO CART".

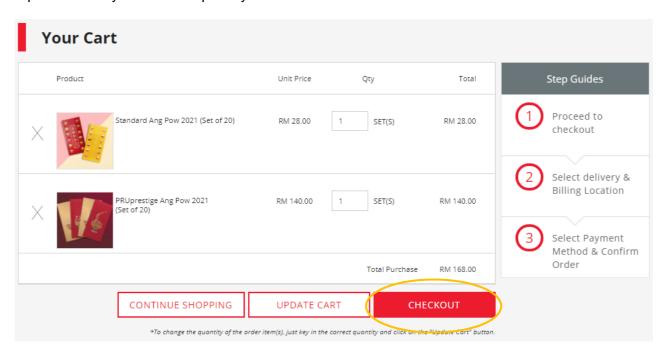




Step 4. A pop-up window will show the list of item that you ordered. Click "VIEW MY CART" to continue.

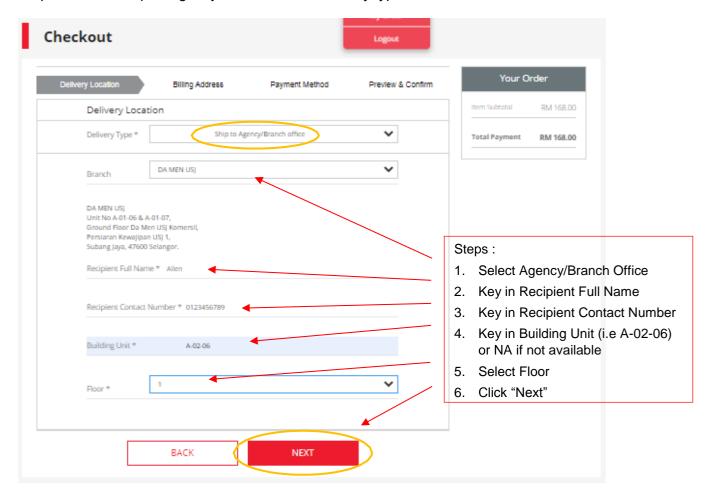


Step 5. Confirm your order & quantity and click "CHECKOUT".



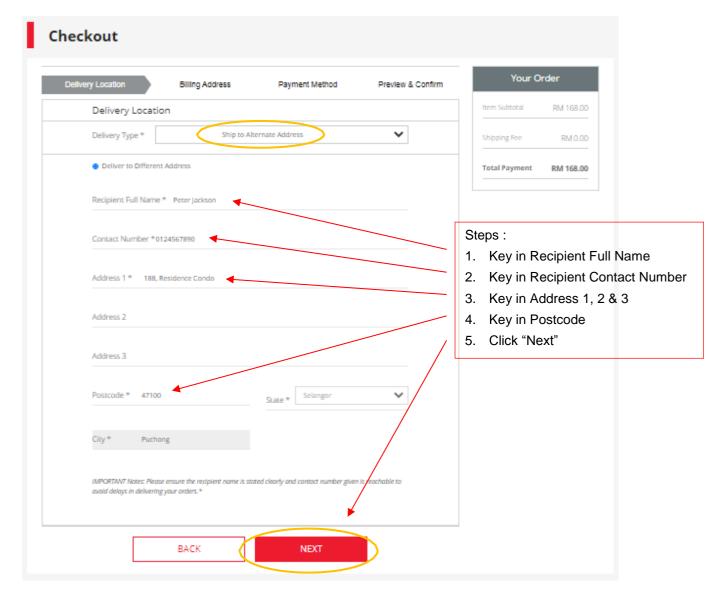


Step 6. Select "Ship to Agency/Branch Office" delivery type.



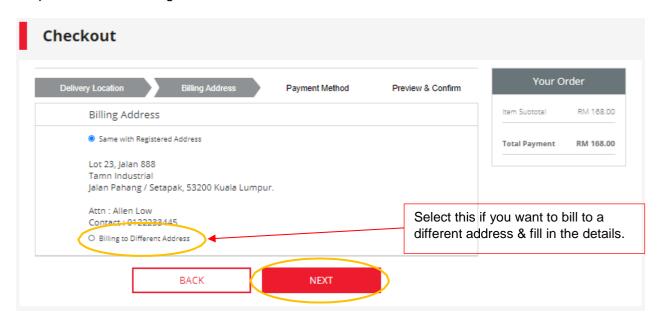


You have an option to send the ang pow packet to an alternate address, but we do not encourage it since you are always on the move and might not be there to receive the ang pow packet.

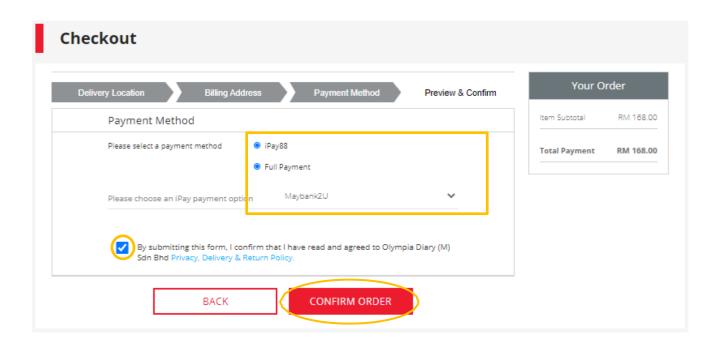




Step 7. Select the billing address.



Step 8. Choose your payment option. Check the "Tick Box" to agree with the Privacy, Delivery & Return Policy and click "CONFIRM ORDER".





Step 9. Click "PLACE ORDER" to submit your order and follow the step by step to complete your payment process.

